

Job Title : Architect

RESPONSIBILITIES:

- ◆ Handle all aspect of the Bank's design and architectural drawing standard
- ◆ Site visit and inspect on Bank's construction
- ◆ Liaison with builders on design and construction works
- ◆ Supervise and coordinate the main contractors and its nominated sub-contractors works
- ◆ Check the key stages of construction process versus the construction agreement to ensure construction agencies fully comply with the design and achieve the assigned deadline
- ◆ Attend site meeting, survey and conduct spot check before, during, end and post of construction to ensure the quality and follow the standard, and to evaluate the ethics of contractors and suppliers
- ◆ Assist and prepare the flow of office set-up work
- ◆ Compile reports of project management
- ◆ Assist others property related works

QUALIFICATIONS REQUIREMENTS:

- ◆ Bachelor degree in Architecture or equivalent.
- ◆ 3 year related working experience in design/construction firms with complex project, and financial services organizations experience will be an advantage.
- ◆ Strong knowledge of particular design software (AutoCAD, SketchUp)
- ◆ Experience in organizing and leading financial branch setup management
- ◆ Good inter-personal skills, clean presentation, and communication experience
- ◆ Ability to work independently without close supervision
- ◆ Good written and spoken communication skills, both in English and Khmer
- ◆ Honest, positive attitude and self-starter

Contact Info:

Email: hr@vattanacbank.com

Phone Number: 023 963 999 / 070 723 747