

Job Title : Sales Productivity and Performance

OVERALL PURPOSE:

- ◆ Responsible to generate report, Daily, Weekly and other relevant projects for management, and provide data-driven recommendations that will improve the branch performance.
- ◆ Work closely with cross-functional teams within the bank to ensure alignment on data-driven strategies and initiatives.

RESPONSIBILITIES:

- ◆ Prepare report daily, weekly for management
- ◆ Prepare reports for the management stating trend patterns and predictions using relevant
- ◆ Support business intelligence strategies with quantitative and qualitative analysis
- ◆ Identify opportunities for process improvement within the department
- ◆ Continuous Improvement: Continuously monitor and evaluate data analysis processes and tools to identify opportunities for improvement and optimization
- ◆ Ensure data accuracy, completeness, and consistency by identifying and resolving data quality issues
- ◆ Collaboration: Work closely with cross-functional teams within the bank to ensure alignment on data-driven strategies and initiatives
- ◆ Admin Task
- ◆ Other Assign by line manager such: Claim allowance, event management.... etc.

REQUIREMENTS

- ◆ Bachelor's degree in business administration or a related field preferred
- ◆ Proven experience as an executive or in a similar role
- ◆ Proficiency in MS Office Suite and other relevant software
- ◆ Ability to work independently and proactively
- ◆ Excellent attention to detail and problem-solving skills
- ◆ Flexibility and adaptability to changing priorities.

Contact Info:

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