

**Job Title : Officer, Internal Audit**

**OVERALL PURPOSE:**

Providing analyses, evaluations, assurances, recommendations, and other information to the Bank's management and board. An important responsibility is to monitor performance of controls.

**RESPONSIBILITIES:**

- ◆ Provide objective assurance to the Board on the effectiveness of risk management, and to ensure that Management responsibilities are effectively and efficiently discharged by highlighting common weaknesses committed by the Branches.
- ◆ Assist in development of annual internal audit program and procedures;
- ◆ Assist in ensuring that internal audit is performed in accordance with approved internal audit program and procedures.
- ◆ Assist in maintenance of the Bank's internal audit policies, standards and practices.
- ◆ Act as an audit team member in carrying out planned internal audit in the Bank.
- ◆ Assist in the preparation of internal audit reports.
- ◆ Assist in the assessment of the adequacy of action taken by the Management to correct internal control weaknesses.
- ◆ Perform coordination work with external auditors.
- ◆ Perform any other duties as from time to time requested by the Senior Internal Auditor, Audit Committee and Board of Directors.

**QUALIFICATIONS REQUIREMENTS:**

- ◆ Bachelor degree in accounting or banking and finance; preferably CAT or ACCA
- ◆ Knowledge in accounting or auditing
- ◆ At least one year experience in internal/external audit
- ◆ Good interpersonal skill
- ◆ Computer literature (MS Excel, Word, Khmer typing)
- ◆ Fluent written and spoken English

**Contact Info:**

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