

Job Title : Officer, Operational Risk Management

OVERALL PURPOSE:

- ◆ The Purpose of operational risk officer is to ensure that the operational risk section, which has been assigned with the function, duties and responsibilities, is able to discharge the duties and responsibilities in an efficient and systematic manner.

RESPONSIBILITIES:

- ◆ Perform the Risk and Control Self-Assessment (RCSA) for all department and branches
- ◆ Assess and update RCSA for any new risk reported from branches for in case of new business process changes, new products, unexpected risk identified by department(s) or branch(es)
- ◆ Identify Key Risk Indicator (KPIs) with all department and branches regarding to the result of RCSA assessment
- ◆ Collect and review monthly KRI report submitted from departments and branches
- ◆ Obtain/ Seek explanation for any incident occurred exceeding the tolerance
- ◆ Draft monthly risk management report
- ◆ Perform other duties as required by Head of Department i.e. draft minutes of meeting, coordinate to prepare the committee paper

REQUIREMENTS

- ◆ Bachelor's degree I Finance and Banking or Accounting or other related fields
- ◆ 1 year of experience in operational risk management or Auditing in banking industry
- ◆ Good communication skill, and pleasant personally
- ◆ Computer literate, in particular Ms- Office application
- ◆ Good command and n written and spoken English

Contact Info:

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