

Job Title : Senior Officer, Database Management

OVERALL PURPOSE:

- ◆ To ensure that the organization's database are secure, reliable, and available to support business operation. The team is responsible for managing and maintaining the databases, ensuring data integrity, and implementing data governance policies and procedures.

RESPONSIBILITIES:

Scope:

- ◆ Responsible for managing all databases used by the organization, including transactional databases, Data warehouses, and other databases, as well as for ensuring data quality, availability, and securing, and also responsible for managing database related software and tools.

Responsibilities:

- ◆ Assist supervisor in managing the organization's databases, ensuring that they are available and reliable to support business operations.
- ◆ Assist supervisor in Designing and developing databases, ensuring that they are scalable, efficient, and secure
- ◆ Assist superior in Maintaining and developing databases, ensuring that they are up-to date, optimized, and backed up regularly
- ◆ Assist supervisor in Ensuring data quality and integrity, including implementing data governance policies and procedures
- ◆ Assist supervisor in Monitoring database performance, identifying and resolving issues, and optimizing database performance
- ◆ Assist supervisor in Ensuring data security, including implementing access controls, encryption, and other security measures to protect data
- ◆ Assist supervisor in managing database related software and tools, including selecting and configuring software and tools to support the organization's need
- ◆ Assist supervisor in providing technical support and guidance to other teams and users on database- related issue

Reporting:

- ◆ Reporting to the Database Management Manager or other appropriate manager, providing regular updates on database performance, issues, and initiatives. The team will also provide recommendations for improvements and changes to database- related policies and procedures.



Key Performance Indicator (KPI): The Senior Officer of Database Management's performance will be measured against the following KPIs:

- ◆ Database uptime and availability
- ◆ Data quality and integrity
- ◆ Database performance and optimization
- ◆ Data Security and compliance
- ◆ Timeliness and accuracy of database related support and guidance

Governance :

- ◆ The Database Management Team will follow established IT Governance policies and procedures, including those related to security, data governance, and change Management

REQUIREMENTS:

Experience:

- ◆ Bachelor's degree in computer science or its equivalent
- ◆ At least 5 year working experience in DBA and it related area
- ◆ Good knowledge and experience in Oracle Database 10g/11g & above, MS SQL server, MySQL, PostgreSQL, MongoDB, MariaDB
- ◆ Good knowledge of Database Backup and recovery, High Availability, Tuning and Security
- ◆ Good knowledge and experience with Oracle Sun Solaris, Red Hat, Windows Server 2012, Shell Scripting, etc.
- ◆ Good knowledge and experience with Oracle WebLogic, Oracle OBIEE
- ◆ Oracle Certificate (OCA or OCP) will be and added advantage
- ◆ Good Oral and written communication skills in English
- ◆ Manage for the plan list down tasks for daily weekly monthly

Skill:

- ◆ Oracle Database RDBMS, Oracle RAC Cluster, SunOS, Sun Storage, Microsoft SQL Server Integration Service (SSIS), Postgre SQL, MariaDB, Oracle SQL Developer, Oracle Enterprise Manager, PL/SQL, Oracle Fusion Middleware, VMWare, ESXI
- ◆ WAMP Server, C# Code, Phyton Code, Java Code, Java Code, PHP code, phpMyAdmin MySQL, JQuery, CSS, HTML

Attitude:

- ◆ Honesty, reliability, and commitment to strict confidentiality
- ◆ Ability Communication to manage resolve problem quickly
- ◆ Ability to work under pressure
- ◆ Strong communication and personal skill to build and maintain relationship teams



- ◆ Ability to work well with other teams.

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