

**Job Title : System Administrator**

**OVERALL PURPOSE :**

- ◆ This role is responsible for managing and maintaining the bank's IT infrastructure, including servers, storage, and networking devices. The System Administrator will work closely with other IT teams and end-users to ensure that the bank's IT systems are secure, reliable, and efficient.

**RESPONSIBILITIES :**

- ◆ Install, configure, and maintain the bank's IT infrastructure, including servers, storage, and networking devices.
- ◆ Ensure the security and integrity of the bank's systems, including implementing access controls, monitoring for security threats, and applying software updates and patches.
- ◆ Monitor and optimize system performance, including server utilization, storage capacity, and network bandwidth.
- ◆ Develop and implement procedures for routine maintenance and upgrades of hardware and software.
- ◆ Respond to end-user requests for technical assistance and support.
- ◆ Maintain documentation for the bank's IT infrastructure, including configuration, processes, and procedures.
- ◆ Collaborate with other IT teams and end-users to ensure that the bank's IT systems support the organization's overall IT strategy.

**QUALIFICATIONS REQUIREMENTS :**

- ◆ Bachelor's degree in Computer Science, Information Technology, or a related field.
- ◆ 3+ years of experience as a System Administrator.
- ◆ Strong knowledge of IT infrastructure technologies, including servers, storage, networking, and security.
- ◆ Experience with virtualization technologies, such as VMware or Hyper-V.
- ◆ Experience with scripting languages, such as PowerShell or Python.
- ◆ Excellent communication and collaboration skills, with the ability to work effectively with other IT teams and end-users.
- ◆ Familiarity with banking applications and software, such as core banking systems, would be an advantage.
- ◆ Willingness to work outside of normal business hours to perform system maintenance and upgrades as required.

**Contact Info :**

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