

Job Title : Credit Control

OVERALL PURPOSE:

- ◆ Responsible for making outbound calls to potential customers in order to promote Vattanac products/services, generate leads, and achieve sales targets. Ensure the Bank's customer's needs are met, their questions are answered, and their problems are resolved quickly and efficiently.

RESPONSIBILITIES:

- ◆ Site inspection of loan client's property(ies) and business premises
- ◆ Photograph the subject property(ies) and its surrounding properties with sale/rent announcement as a comparable property(ies) for internal valuer to provide property(ies) value
- ◆ Conduct credit review application process
- ◆ Conduct credit checks and verify financial information provided by branches
- ◆ Track customer daily loan repayment to ensure a timely loan repayment record
- ◆ Following up all overdue customers with phone calls and reminding letters
- ◆ Following up with customers for insurance policy renewal and the premium payment

REQUIREMENTS

- ◆ Bachelor's degree in finance and banking, accounting or any relevant field
- ◆ Proficient in English
- ◆ Proficient in Microsoft Offices
- ◆ Having working experiences in banking and financial services industry with track record in loan processing
- ◆ Knowledgeable in banking industry especially loan products
- ◆ Knowledgeable in bank operations, rules and regulations, laws, granting loans
- ◆ Financial literacy and ability to interpret and analyse financial statements
- ◆ Quick learner
- ◆ To work with little supervision
- ◆ Attentive to detail and accuracy
- ◆ To work under pressure and meet targets
- ◆ Willing to do other task assigned by management

CONTACT INFORMATION:

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